

ANCHOR STAFF JOB DESCRIPTIONS 2020

HEAD POSITIONS

Counsellor

- Supervise group of campers at all times except during scheduled free time.
- Play a leadership role for campers and CITs.
- Responsible for cabin cleanup at end of camp.
- As this position, your stipend is \$125 for the week.

Sports Leader

- Plan and supervise all sports activities, hikes, and games.
- Assist Music Leader in campfire activities.
- Help with dishes if needed.
- As this position, your stipend is \$125 for the week.

Lifeguard

- On duty for all pool and waterfront activities.
- Responsible for no more than 30 people in the pool/waterfront at a given time.
- Required Certification: National Lifeguard (NLS).
- Help with dishes if needed.
- As this position, your stipend is \$125 for the week.

Grounds Keeper

- Maintain orderly grounds.
- Prepare campfires (collect wood, fill water bucket, light fire, etc.)
- Grounds set up for activities such as sports, drama and art, rosary and Mass.
- Complete composting, help with dishes if needed, assist directors where needed.
- As this position, your stipend is \$125 for the week.

Music Leader

- Plan, Prepare and Supervise music activities.
- Prepare and lead Hymns for Mass.
- Prepare and lead Campfire songs.
- Help with dishes if needed.
- As this position, your stipend is \$125 for the week.

ASSISTANT POSITIONS

Counsellor in Training (CIT)

- Assist counsellor in camper supervision except during scheduled free time.
- Play a leadership role for campers.
- Responsible to assist Counsellor in cabin cleanup at end of camp.
- There is no charge/stipend for this position.

Sports Assistant

- Assist Sports leader in planning and supervising all sports, hikes, and games.
- Assist Music Leader in campfire activities.
- Help with dishes if needed.
- There is no charge/stipend for this position.

Arts & Craft Assistant

- Assist Craft Leader in set up & clean up of craft session.
- Assisting at craft session while Craft Leader instructs.
- Help with dishes if needed.
- There is no charge/stipend for this position.

Nurse Assistant

- Assist the nurse in all her duties.
- Help with dishes when needed.
- There is no charge/stipend for this position

KITCHEN STAFF

Cook's Helper

- Help with all meal preparation and clean up (i.e. dishes).
- Two kitchen assistants are on duty at all times with the Head Cook.
- *Safe Food Handling Certification* is required for this position.
Follow these instructions to obtain.
<https://famfi.ca/wp-content/uploads/2020/02/Food-Handler-Certification-Options.pdf>
- As this position, your stipend is \$125 for the week.